Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT COLLEGE SOLAN**
Name of the head of the Institution	**Dr. Namrata Tiku**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01792229223**
Mobile no.	**9418489716**
Registered Email	**principalgcsolan@gmail.com**
Alternate Email	**iqacgcsolan@gmail.com**
Address	**Govt. College Solan Rajgarh Road**
City/Town	**Solan**
State/UT	**Himachal pradesh**
Pincode	**173212**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Pawan Kumar Sharma**
Phone no/Alternate Phone no.	**01792229223**
Mobile no.	**9418465066**
Registered Email	**principalgcsolan@gmail.com**
Alternate Email	**iqacgcsolan@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gcsolan.ac.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gcsolan.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B++**	**2.76**	**2017**	**28-Mar-2017**	**27-Mar-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**10-Mar-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC for filling feedback proforma	**26-Dec-2018** **1**	**13**
Demonstrative Experiments by Prof. Marwah and Prof. P.K. Ahluwalia	**23-Jul-2019** **1**	**200**

| Orientation programme for students of the college to make them aware about CBCS under RUSA | 10-Jul-2018 3 | 800 |

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt College Solan	Maintenance of Staff Quarters	State Govt.	2018 2018	700000
Govt. College Solan	RUSA	MHRD	2019 2019	10000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**25-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**IFMS of treasury for salary and other expenditure and PFMS of Govt. of Himachal Pradesh**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is prepared by the university. Teachers of the college take part in curriculum frame work when invited in Board of Studies by the University.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
		No Data Entered/Not Applicable !!!			

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	**Geology**	**18/06/2018**
BA	**Education**	**18/06/2019**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	0	46

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken Tutorials	01/07/2019	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	On the job training in various industries	140
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback proforma is given to teachers and students and it is filled teacher wise and subject wise. Proforma is prepared by IQAC cell This data is statistically analyzed and graphs are plotted. If need be, for quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each teacher. The IQAC cell intervenes with the help of principal and addresses possible areas of improvement. Principal also evaluates these with each teacher, motivating her/him to look at specific areas where improvement is needed. It is taken care that outgoing students are to give feedback proforma.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA		30	54	30
BA		2610	2685	2230
BSc		1020	1210	931
BCom		420	750	417

BCA		180	210	177
BBA		120	142	118
BVoc		240	145	136
MA	English	40	45	38
MA	Economics	40	52	38

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4047	106	43	0	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
54	40	15	5	2	10
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a tutorial system in some departments where teachers act as academic mentors. There is also dedicated career counseling cell which keep in touch with the final year students. There is grievance redressal cell as well as committee against sexual harassment .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4047	66	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	54	2	0	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Pawan Kumar	Associate Professor	Summer Research Fellowship Indian

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Humanities	6	09/05/2019	09/06/2019
BCom	Commerce	6	06/05/2019	12/06/2019
BSc	Science	6	08/05/2019	07/06/2019
BCA	Compute	6	12/05/2019	10/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Life Sciences: Frequent field visit to college campus, universities and adjoining areas to evaluate the students understanding on local flora and vegetation. Individual seminars, poster making competitions, slogan writing and exhibitions on topics related to subjects are conducted. Physical Sciences: Regular class tests Student Seminar and presentations were conducted. Special coaching classes for IITJAM and NGPE were conducted by physics department. Coaching classes for various PG entrance examinations were also conducted. Field visits to industries were organised. Humanities: Group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, assignments etc. were organised by various faculties of humanities. Department of English conducted special classes for the improvements in the area of communicative skills. Areas of weakness are identified from the evaluation of their series of internal assessment. For skill enhancement course under CBCS curriculum, students visit to historical places and organised and students were asked to submit project reports. Students have been enrolled in spoken tutorials through IIT Bombay.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester and year by the affiliating University i.e. Himachal Pradesh University-Shimla. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. Date sheet is framed by the college for the mid term examinations as a component of internal assessment of the students as per the guide lines of HPU and same is displayed on various notice boards in advance. Seminars and quizzes are conducted by various departments time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https:\\www.gcsolan.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	PGDCA	second sem	38	30	79
	BBA	six sem	38	34	89
Economics	MA	fourth sem	23	23	100
English	MA	fourth Sem	18	17	94
	BCA	Semester six	54	15	28
	BSc	Semester six	345	111	32
	BCom	semester	135	96	71
	BA	semester six	507	193	38
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https:\\www.gcsolan.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
AWARENESS ON B.VOC.	DIRECTOR HIGHER EDUCATION H.P. HPKVN	06/10/2018
Workshop on Demonstrative Experiments	Physics	23/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	2
International	Chemistry	3	0
National	Physics	4	0
National	Math	1	0
International	Sanskrit	2	4
National	Political Science	1	0
National	English	1	0
National	Music	1	0
National	History	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Physics	3
Chemistry	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Two dimensional allotropes of arsenene with a wide range of high and anisotropic carrier	Anil Thakur	Physical Chemistry Chemical Physics	2018	0	Govt College Solan	10

mobility							
Stability and electronic structure of tricycle-type allotropes of pnictogen monolayers	Anil Thakur	AIP Conference Proceedings	2018	0		Govt College Solan	0
First principles studies of Si clusters	Pawan Kumara Sharma	AIP Conference Proceedings	2018	0		Govt. College Sanjauli	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	32	0	0
Presented papers	4	25	0	0
Resource persons	0	0	10	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
13 Kms Mini Marathon for Drug Abuse Awareness	NCC GIRLS AND BOYS WING	2	64
Exposure Visit	Department of Botany	2	50
Workshop at JUIT Waknaghat for Demonstration	Department of Botany	2	120
Workshop and Visit	Department of	4	140

	Physics and Chemistry		
Industrial Visit to Shivalik Bimetals	Department of Physics	4	60
DECLAMATION AND LECTURE ON DRUG ABUSE	NCC GIRLS AND BOYS WING	2	55
TREKKING TO KATOL TIBBA	NCC GIRLS AND BOYS WING	2	86
SURGICAL STRIKE DAY WAS CELEBRATED	NCC GIRLS AND BOYS WING	2	300
CLEANLINESS CAMPAIGN ON GANDHI JAYANTI	NCC GIRLS AND BOYS WING	2	43
TREE PLANTATION DRIVE ON 5TH AUGUST	NCC GIRLS AND BOYS WING	2	20
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Integration Camp	First position in speech and debate	NSS	1
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 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	IQAC-in collaboration with NCC,NSS,Rovers and Rangers and College Faculty	March and Cleanliness Campaign	54	400
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3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

| Industrial training | Internship | Hotel Club training | 06/08/2019 | 23/08/2019 | 60 |

| No file uploaded. |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Orion Edutech	16/08/2018	On Job training	140

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.5	0.5
60	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.1	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	776	7934	0	0	776	7934

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

| No file uploaded. |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	2	15	5	0	1	10	100	0
Added	4	0	0	0	0	0	0	0	0
Total	94	2	15	5	0	1	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	47274	0	47274

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College is done by the PWD Electrical department of , Government of Himachal Pradesh. Principal, of the college College, intimates the construction, maintenance and repairing related requirements, as and when required, through concerned committees.

https://www.gcsolan.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt Scholarships	78	969794
Financial Support from Other Sources			
a) National	00	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal counselling and mentoring for IITGEM and NGPE	24/12/2019	25	Physical Sciences
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 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Table Tennis Championship organised	State level	100
Different student organisation activity	College level	500

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college CSCA is a nominated body and always joins hands with faculty members and college administration to ensure overall development of the college. Students' council was appreciated by NAAC peer team members in 2017 for maintaining a disciplined atmosphere in the college and to strengthened IQAC .Student Council participate in different cultural, sports and academic activities.Blood donations camps, exhibitions are organised by different groups and faculties with the help of student council. Academic activities like house examinations and annual function dates are decided in consultations with student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association is registered since 2004

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings of old students association were held in 2018-2019. During these meetings plan was chalked out to celebrate diamond jubilee if the college in the month of August 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DECENTRALIZATION and PARTICIPATIVE MANAGEMENT The institution has an inherent mechanism of decentralization by providing operational autonomy to various functionaries in the college. 1. Principal Level Principal is the head of the

institute and mentors overall affairs of the college besides being the chairperson of the IQAC. The Principal in consultation with all the faculty members and nonteaching staff of the institute nominates members of different committees for planning and implementation of different curricular, co-curricular and other affairs of the colleg . All academic and operational policies are based on the unanimous decision of the stakeholders including the IQAC 2. Faculty level All the Faculty members are given due representation in various committees/cells nominated by the Principal in consultation with the staff members. The composition of different committees is revised every year to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees constituted for the academic session2018-19 • College Advisory Committee • RUSA(CBCS) Co-ordination Committee • Discipline cum Anti-Ragging Committee • Building and Land Affairs Committee • Campus Beautification Committee • Scholarship/Fees Concession Committee • Girls Common-Room Committee • College Prospectus Committee • Guidance/Career Counseling/Placement Committee • Library Committee • Grievances Redressal Cell(General) • IQAC Cell • Electricity Affairs Committee • Furniture and Fixture Committee • Water Affairs Committee • Bus Pass Attestation Committee • Forms Attestation Committee • Mid-term Examination Committee • College Time-Table Committee • College Magazine Committee • Committee Against Sexual harassment • Eco Club/Nature Club • College Canteen Committee • Purchase Committee • Hostel Committee • Youth Festivals Committee • Disaster Management Committee • First Aid Committee • College Website Committee • Ambedkar Cell • UGC Committee • Mike and Sound Committee • Press and Photography Committee • Stage announcement Committee 3. Student level Students are encouraged and empowered to play important role in different activities of the institute. The office bearers of nominated/elected CSCA are also the members of IQAC. The decentralization is further reinforced by nominating/selecting students editors, captains etc from amongst the students 4. Non-teaching staff level Non-teaching staff are well represented in various committees and the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Being a Government of Himachal Pradesh department, the overall strength, appointment and transfer to or from the institution is managed and maintained by the Government. However, the human resource available is judiciously managed in the best interest of the college. The faculty members distribute their workload as per UGC guidelines if possible. All the Faculty members are given due representation in various committees to ensure a uniform exposure of duties for academic and professional development of faculty members.
Research and Development	Many of the faculty members are actively involved in research. They are encouraged to participate in workshops,

		seminars and conferences. The institution has taken initiatives to increase journal subscriptions in the library
	Curriculum Development	Curriculum designing and development is decided by the affiliating Himachal Pradesh University, Shimla. Principal and Faculty members interact with the university and provide their views related to curriculum development. many faculty members of this institute are the members of Board of Studies of the Himachal Pradesh University, the apex body which decides the curriculum for different courses
	Teaching and Learning	The institution has adopted various methods to improve the quality of teaching and learning. The faculty members are always willing to adopt new models and methods of teaching and learning especially extensive use of ICT. Students are encouraged to participate in debates, quiz, group discussions etc. organized by various clubs/societies and departments of the institution. They are also encouraged to participate in youth festivals and other academic events and sports events as per HPU sports calendar. Field tours organized by Botany, Zoology and other departments to supplement the class room learning. Enrichment of central library and departmental libraries. In addition RUSA fund has been used for infrastructure development, Laboratory renovation, upgradation and purchase of equipment for science practical etc.
	Examination and Evaluation	The comprehensive Continuous internal assessment system implemented according to the rulings of affiliating H.P.University, is designed in such a way that a student is continuously assessed based on performance of student in class tests , seminar, field visits , mini projects , mid- term examination and attendance round the year. The final end-semester examination is conducted by the university. The institution conducts the Mid-Term Examination for which a dedicated Mid-Term Examination Committee is constituted headed by a senior faculty member.
	Library, ICT and Physical Infrastructure / Instrumentation	As a post-NAAC initiative, the faculty members of the institution are encouraged to make use of ICT based

	techniques of teaching and learning. The infrastructure has been further augmented by the judicious use of RUSA fund. Renovation and upgradation of laboratories, new books, new computers, printers as per requisite of the faculty members have been purchased from the RUSA scheme
Industry Interaction / Collaboration	Faculty members have collaborated with national and international eminent academicians and researchers and published research papers in the current year A local industrial visit and an educational cum industrial tour were organized for the students

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Student fee is collected through SBI collect.
Student Admission and Support	University examination form are filled on line.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Financial awareness through investor education in association with NSE	Financial Literacy Programme	05/10/2019	05/10/2019	70	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	4	01/06/2018	01/06/2019	7
Induction Programme	6	01/06/2018	01/06/2019	15
Refresher Course	8	01/06/2018	01/06/2019	21
Orientation Programme	10	01/06/2018	01/06/2019	15
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Scheme, Gratuity, Medical Reimbursement	Group Insurance Scheme, Gratuity, Medical Reimbursement	Sports Kit, Sponsored Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. Financial audit is conducted by Accountants General (AG), Govt. of Himachal Pradesh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sponsored Scholarship	5000	Motivational
No file uploaded.		

6.4.3 – Total corpus fund generated

5000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal through committees and CA
Administrative	Yes	AG	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. 2. PTA fund is utilized for salary to part time employees like sweeper, peon etc. 3. Teachers maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents.

6.5.3 – Development programmes for support staff (at least three)

Induction training for Lab and office staff by govt. agencies

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Need based and skill based courses started viz B.Voc and BA in Education. 2. Student feedback mechanism implemented effectively. 3. Teachers and other staff members are encouraged to take part in faculty improvement programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International women day	15/06/2018	19/06/2019	80	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

"Save energy" initiative is taken by the students' to make students aware by making them switch off lights and fans before leaving the classroom. Energy audit of the college was conducted by the students of B.Sc in order to understand power consumption of the college. Environmental awareness campaigns were organized by NSS and NCC Units. Department of Biology conducted field work exhibitions to create awareness and conservation of biodiversity among the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

| Ramp/Rails | Yes | 10 |

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	14/12/2019	1	Anti drug Campaign	Awareness about harmful effects of drugs	200
2019	1	1	12/02/2019	1	Disaster Management Programme	Awareness programme with NDRF	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh Bharat Abhiyan Rally	30/12/2018	30/12/2018	25
Cleanliness campaign in campus by NSS	02/10/2018	02/10/2019	20

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation programmes are organized by NSS and NCC Units. Campus beautification committee has been formed for the identification and preservation of the natural resources present in the college campus.The campus is striving to become "plastic free" zone. Garden is maintained by Department of Botany around Badminton court. New dustbins have been installed for the disposal of biodegradable waste. Tobacco smoking, chewing of pan-masalas and gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS and NCC units through different events and awareness programmes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Teaching learning activities are strengthened with the help of various ICT tools. There is proper use of smart classes and cultural activities, sports activities and visits to industrial places and historical places are encouraged for holistic development of students. All the stake holders Students, Parents, Teachers and Alumni actively take part in the development of the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gcsolan.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 2019-2020 and some equipment have been already purchased b. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Online feedback system is planned to be introduced from the academic session 2019-2020, the results of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback reports c. Construction of Lift facility in the main academic building and construction of waiting room for visitors in the college campus d. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni e. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation f. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities by maximum number of teachers will be encouraged g. Organization of workshop on Integrated Finance Management System (IFMS) software for faculty members, so that they will be able to easily manage their service account using the portal h. Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members. A committee has already been framed in this context by the Teachers Council at the beginning of session 2019-2020 i. Promoting post-graduate student term paper projects and research activities on the diverse flora and fauna found in the college campus and also in Durgapur city to reap the locational advantage of the college j. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects k. Construction of rain water harvesting system in the college campus l. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives m. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies n. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff o. Promoting the harmony and cooperation among faculty members and ensuring overall college development by a well organized and transparent staff club framework. A committee has been proposed by the Teachers Council in this context at the beginning of academic session 2019-2020

Provide the weblink of the institution
https:\\www.gcsolan.ac.in

8.Future Plans of Actions for Next Academic Year

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