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(2033)

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UG (CBCS) IIIrd Year Annual Examination

3349

B.A. ENGLISH

(Technical Writing)

(AEEC/SEC-3)

Paper : ENG AEEC/SEC 301

Time : 3 Hours]

[Maximum Marks : 70

Note :- Attempt all the questions as directed, according to the marks and words limit allotted.

1. Answer any *ten* of the following (Do as directed) :

(i) Sita loves Savitry. (Change Voice)

(ii) My pen has been stolen. (Change Voice)

(iii) The mason is building the wall.

(Change Voice)

(iv) Why did your brother write such a letter ?

(Change Voice)

CA-549

(1)

Turn Over

(v) The boys (play) hockey.
(Present Continuous Tense)

(vi) He just (go) out.
(Present Perfect Tense)

(vii) It get darker. (Past Continuous Tense)

(viii) The Gita says life is action (Punctuate)

(ix) Man is Mortal God is eternal (Punctuate)

(x) I do not at all blame you (Punctuate)

(xi) Tibbat the roof of the world is an old land.
(Punctuate)

(xii) He said, "Earth is revolving around the sun."
(Change Narration)

(xiii) He said, "I am unwell." (Change Narration)

(xiv) He said, to me, "What are you doing" ?
(Change Narration)

(xv) He said, "Bravo ! You have done well."
(Change Narration)
1×10=10

2. Attempt any *two* questions out of the given four :

(i) What is the purpose of memo in office ?
Explain.

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(2)

(ii) What do you mean by minutes of a meeting ?
Is it a historical document ?

(iii) What is Power Point ? Why is it used ?

(iv) What are Do's and Don'ts of an Agenda ? 6×2=12

3. Answer (in **100-150** words) any *five* of the following :

(i) Briefly explain the vital parts of a Project Report.

(ii) What do you mean by footnotes and its usage ?

(iii) Why is abstract necessary in a project report ?
Explain.

(iv) Is editing and evaluating the final product in project report ? Yes *or* No. Explain.

(v) What is the check list for general format of project report ? Explain.

(vi) What details should be kept in mind while finalising the Heading and Title ?

(vii) What is the role of 'findings' in Project Report ?

(viii) Explain Paragraph Indentation. 6×5=30

CA-549

(3)

Turn Over

4. Answer any *three* questions out of the following (each in **250** words) :

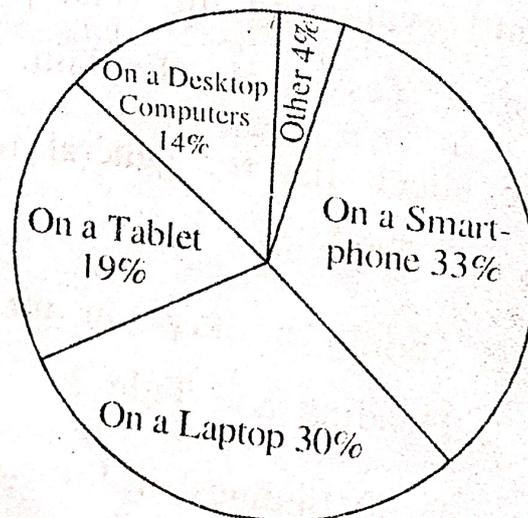
(i) What do you mean by Quantitative Data ? Explain with examples.

(ii) Explain the Pie Graphs in detail.

(iii) What are the advantages and disadvantages of Bar Graph ? Explain.

(iv) The Pie chart below illustrates how internet users aged 16+ prefer to access the internet at home and in other places :

Summerise the information in the Pie chart by selecting and reporting the main features.



6×3=18

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3351

B.A. ENGLISH

(Soft Skills)

(DSE-1A)

Paper : ENG DSE 303

Time : 3 Hours]

[Maximum Marks : 70

Note :- Attempt all parts of a question at one place.

1. Answer any *ten* of the following questions in about
10-20 words each :

- (i) What is the importance of Listening Skills ?
- (ii) What do you mean by 'Working Cooperatively' ?
- (iii) What is 'Emotional Intelligence' ?
- (iv) Define 'Empathy'.
- (v) What is 'Etiquette' ?

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(1)

Turn Over

- (vi) Explain, "There's no 'I' in Adaptability."
- (vii) Define 'Body Language'.
- (viii) What are Hard Skills ?
- (ix) Write full form of SWOT.
- (x) What do you mean by Verbal Communication ?
- (xi) Name the *four* basic steps in solving a problem.
- (xii) Give *one* advantage of High Emotional Intelligence.
- (xiii) Give the definition of 'Leadership'.
- (xiv) How will you describe a Good Team ?
- (xv) What is 'Will Power' ? 1×10=10

2. Answer any *six* in about **100–150** words each :

- (i) What is the difference between soft skills and hard skills ?
- (ii) Describe communication as both giving and receiving.

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(2)

- (iii) Discuss the main characteristics of Emotional Intelligence.
- (iv) Describe motivation as a soft skill.
- (v) Discuss the consequences of mismanagement of time.
- (vi) What are the obstacles to solving problems ?
- (vii) Describe the democratic leadership style.
- (viii) What are the benefits of being adaptable ?
- (ix) What is team building ? What is the difference between groups and teams ?
- (x) Discuss the importance of ethics in leadership. 5×6=30

3. Answer any *three* of the following questions in about **300–350** words each :

- (i) Describe the barriers to listening. What are the ways to overcome these barriers ?

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(3)

Turn Over

- (ii) What do you mean by Team Work ? Discuss the different types of teams.
- (iii) Define Adaptability. Discuss the different skills required to adapt to a new work environment.
- (iv) What are the causes of emotional imbalance ?
How can one manage emotions at work ?
- (v) Discuss the various qualities of a leader. $10 \times 3 = 30$

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UG (CBCS) IIIrd Year Annual Examination

3352

B.A. ENGLISH

(Academic Writing and Composition)

(DSE-1B)

Paper : ENG DSE 304

Time : 3 Hours]

[Maximum Marks : 70

Note :- Attempt all questions :

1. Choose the correct option to answer each of the following :

(i) In field studies, is the most frequently used method for accumulating data.

- (a) Hypothesis
- (b) Research design
- (c) Sampling
- (d) Questionnaire

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(1)

Turn Over

(ii) We must think critically while :

- (a) Watching TV
- (b) Seeing a film
- (c) Reading a newspaper
- (d) All of these

(iii) A paragraph can be called a miniature :

- (a) Novel
- (b) Article
- (c) Epic
- (d) Essay

(iv) Where does the concluding sentence come in a paragraph ?

- (a) It can come anywhere
- (b) In the middle
- (c) In the beginning
- (d) In the end

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(2)

(v) writing merely sets the background.

- (a) Argumentative
- (b) Descriptive
- (c) Critical
- (d) Analytical

(vi) writing transforms the information.

- (a) Persuasive
- (b) Expository
- (c) Descriptive
- (d) Critical

(vii) Persuasive writing :

- (a) is propagandistic
- (b) presents genuine facts
- (c) uses rhetorical remarks
- (d) aims to convince and persuade the readers with facts and evidence

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(3)

Turn Over

(viii) Good writing calls for and precision.

- (a) Repetition
- (b) Verbosity
- (c) Colloquialism
- (d) Economy

(ix) Evoking the reader or audience positively is :

- (a) An entertainment
- (b) An art
- (c) Fooling them
- (d) A craft

(x) To make one's writing more concise and original, one should try to one's text.

- (a) Reread
- (b) Use cliches
- (c) Rephrase
- (d) None of these

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(4)

(xi) I shall give him your message he comes here. (since/when/while)

(xii) We eat we may live. (so as/such that/so that)

(xiii) She would believe you say. (however/moreover/whatever)

(xiv) I would die than beg. (wherefore/rather/further)

(xv) A is a word or a phrase that has been overused in writing.

- (a) Computer
- (b) Jargon
- (c) Spelling
- (d) Cliche

1×15=15

CA-552

(5)

Turn Over

2. Answer any *three* of the following in about **250** words each :

(i) What points should be kept in mind in order to write an impressive paragraph ?

(ii) What is a concluding sentence ? What is its role in Paragraph Writing ?

(iii) What do you understand by Emotive Language ? Is it an important part of academic writing.

(iv) Write a detailed note on Brainstorming.

(v) Write in detail about the Editing Stage in the process of writing. $10 \times 3 = 30$

3. Write a paragraph in **200–250** words on any *one* of the following topics :

(i) Himachal—A Heaven on Earth

(ii) Mobile Phone—A Boon or a Bane

(iii) The Causes of Stress on the Young Generation

$10 \times 1 = 10$

4. Attempt any *one* of the following in **350–400** words :

(i) What is meant by Critical Thinking ? What is its importance and what is its relationship with Academic Writing ?

(ii) Write in detail about Analytical Writing describing its characteristic features. $15 \times 1 = 15$

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**UG (CBCS) IIIrd Year (Annual)
Examination**

2569

B.A. ENGLISH

(Literature from Himachal)

(GE-1)

Paper : ENG GE 305

Time : 3 Hours]

[Maximum Marks :

**{ 70 for Regular
100 for ICDEOL**

1. Answer any *ten* of the following in about
10–20 words each :

(i) What is Basoa ?

(ii) Why is Sui mela held every year ?

(iii) Give any *two* essential characteristics of Banthda.

(iv) Name *two* of the important centres where
Banthda was performed.

(v) Why did the Prince leave his home in 'Four
Conditions For Marriage' ?

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(1)

Turn Over

- (vi) Why is Gambhri famous ?
- (vii) What is Gangi ?
- (viii) What is the Kalpavriksha ?
- (ix) What is the Nalvar mela ?
- (x) Which rituals are performed before the Chhinj begins in the afternoon as specified in 'Dangal' ?
- (xi) What did the Pehalvans do on the first day of the Chhinj ?
- (xii) Where is Serolsar take situated ?
- (xiii) Who is the speaker of the poem 'For My Unborn Daughter' ?
- (xiv) Where are the spectators while the match is being played on the ground in 'Those That Are Not Sports' ?
- (xv) What relationship does the migrant worker have with the city in 'This City' ? $1 \times 10 = 10$
 $(1 \times 10 = 10)$

2. Answer any six questions in about 100-150 words each :

- (i) Write a note on the belief about why water did not flow in the rural in 'Sukraat'.

- (ii) What are some of the important functions performed by Banthda ?
- (iii) Would you say that the jealous sisters-in-law in 'Four Conditions For Marriage' are stereotypes ? Why ?
- (iv) Describe Gambhri's performance of 3 April, 1999.
- (v) Do you think that people in villages are more helpful than people in cities with reference to 'Breakdown' ? Why ?
- (vi) What is the message of the story about Jogni waterfall in 'Fegra Blossoms' ?
- (vii) Describe the scene at the Chhinj mela in 'Dangal'.
- (viii) Why is Aabhi upset with the behaviour of the people ?
- (ix) Comment on the use of the simile, 'a pot of honey' in 'For My Unborn Daughter'.
- (x) How is the attitude of the players different from that of the viewers in 'Those That Are Not Sports' ?

CH-392

(2)

CH-392

(3)

Turn Over

(xi) Write a note on the title of the poem 'This City'.

(xii) Why do heights appear unconquerable as specified in the poem 'Heights' ?
5×6=30
(8×6=48)

3. Attempt any *three* questions in about 300–350 words each :

(i) What could be some of the reasons for the decline of Banthda ?

(ii) The prince fulfills all the conditions for marriage through his compassion in 'Four Conditions For Marriage'. Discuss.

(iii) In what ways was Gambhri Devi an artist of the people ?

(iv) In what ways does 'Fegra Blossoms' embody the folk tale genre ?

(v) Discuss 'Dangal' from the perspective of masculinity norms in our society.

(vi) Analyse 'Aabhi' from the environmental and ecological perspective.

10×3=30
(14×3=42)