

To

The Principal

Government College Solan

**Subject: Request for permission to conduct a one-day workshop**

Respected Madam,

With due respect, I hereby request your kind permission to conduct a one-day workshop on 13th December 2025 for B.Sc. 1st, 2nd and 3rd year (Non-Medical) students. The proposed workshop aims to *enhance students' conceptual understanding and provide hands-on exposure*.

We are pleased to inform you that **Dr. Arun Kumar, Assistant Professor, Government College Bilaspur**, who is also a recipient of the Himachal Pradesh State Teacher's Award 2025, has kindly consented to serve as the Resource Person for this workshop.

The event will be organized by the Department of **Physics & Mathematics** and the **Physics Society**, in **collaboration with the IQAC of the college**.

It is also requested that an amount of ₹5,000/- may kindly be sanctioned to arrange refreshments for the participating students.

I therefore request you to kindly grant permission to organize the workshop on the above-mentioned date.

Thank you.

Yours faithfully

Dr Ishwar Dutt  
Assistant Professor  
Secretary, Physics Society  
Government College Solan

Dr. Deepak Gupta  
Associate Professor  
HOD  
Department Of Mathematics

Dr Anil Thakur  
Associate Professor  
Coordinator, IQAC  
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